

Partnership Meeting Minutes

Wednesday 31st March 2021

Zoom meeting

Present; Haulwen Nicolas (HN), Sylvia Dyke (SMD), Angela Bright (AB), Steve Davenport (SD), Glen Pennington (GP), Maggie Rowlands (MR), Polly Smith (PS), Sue Heard (SH), Mark Jones (MJ), Rob Macey (RM), Neil Graham (NG). Irene Evison (IE), Paula Pugh (PP), Cath Greenfield (CG), Sue McGavin (SMcG).

Item No	Item
1.	<p>Welcome and Apologies</p> <p>HN welcomed everyone to the meeting. Item 9 Review of the Grant Process would be discussed before item 8 New grant applications. There were no apologies for absence.</p>
2.	<p>Declaration of items for any other urgent business</p> <p>There were none.</p>
3.	<p>Declaration of interest in any item on the agenda</p> <p>SH – Community Grant application – St Martins Youthie RM – Expression of Interest Gobowen School Running Track</p>
4.	<p>Minutes of the meeting held on 24th February 2020</p> <p>Matters arising - none</p> <p>The minutes of the meeting held on 24th February 2021 were agreed.</p>
5.	<p>Chairs Report</p> <ul style="list-style-type: none"> • The scheduled Chairs meeting had not taken place because HN had been unwell. • Laurel Robert had returned to work at Qube. HN and LR had met to review the Job descriptions. A separate meeting would be arranged to discuss the job descriptions and the future of 3 Parishes Big Local as the job descriptions would depend on the future of 3PBL. • April's Partnership meeting would include a review of the group Chairs, a review of the groups. • It was raised that we needed to define our legacy as we enter the last 18 months of the 3PBL. • Admin processes were moving forward. • The My Money Matters contract was awaiting final details and was currently with Qube. • The Be a Better Fish contract was also with Qube

	<ul style="list-style-type: none"> • SG and IE still had hours in hand for finalising the contracts and for IE's support regarding legacy. <p>It was agreed that HN would put together a small group of Partners with support from IE and SMG to put together a Legacy proposal for the partnership to discuss.</p>
6.	<p>Questions about the Financial Report</p> <p>PP advised that salary costs were updated quarterly and that Steven Wilson had refunded the unspent grant funding. The next financial report would be available week commencing 22nd April.</p> <p>HN added that £4k was still allocated to events which Helen (Qube) thought should sit in grants thereby reducing the grant pot to around £10k.</p> <p>The Year 6 underspend originally agreed to be used for extending the My Money Matters contract to December 2022 was not required as the original contract had included this extension. The Year 6 underspend was therefore still available and would need reviewing and allocating.</p> <p>The Year 6 underspend would be discussed at the next Partnership meeting.</p>
7.	<p>Any update from PP 3PBL staff and Qube</p> <p>None</p>
8.	<p>Review of the grant process (IE)</p> <p>IE proposed two options;</p> <ol style="list-style-type: none"> 1. Stay the same generally doing good things 2. Innovation, inspiration and community action – aimed at benefiting the community and the 3 Parishes area around the aspirations within the Community Plan. <p>The application and decision process needed to be seen as being fair i.e. the application form contains all the information needed to make a decision. Applicants too needed to know how their application would be assessed and that there would be a clear recording of the decision.</p> <p>In practice this could mean giving small grants up to £500 and possibly creating a small decision making sub group with delegated responsibility for making decisions.</p> <p>PS said that there had been a grant sub group which had worked well, but it had stopped because some partners wanted the decisions to be made by the whole Partnership.</p> <p>It was agreed that;</p> <ol style="list-style-type: none"> a) A statement is released by the Partnership to say that funding was coming to an end and would be limited. b) A statement is released to say that the grant process was currently under review. c) That based on the discussion in the meeting IE would revise the document and issue for partners to review.
9.	<p>New grant applications</p> <ul style="list-style-type: none"> • Expression of Interest – TNS Easter Activities • Expression of Interest – Running Track, Friends of Gobowen School • Community Chest – Parkinsons in the Marches • Community Chest – Gobowen litter pickers • Community Chest – St Martins Youth Club <p>It was agreed that;</p> <ol style="list-style-type: none"> a) TNS Expression of interest – TNS to be contacted and made aware that – grants cannot be given retrospectively (i.e. Easter activities) but the partnership will consider future events. TNS should be made aware that 3PBL

	<p>is coming to its final years and funding is limited and the grants process is being reviewed.</p> <p>b) Gobowen School Running Track are asked to submit more financial information and are also made aware that the grant process is under review and that funding is limited.</p> <p>c) The application for Parkinsons in the Marches is rejected as the application is not specific to the Three Parishes area and it is believed there is already a Parkinsons group in the 3 Parishes area. However, they are also advised that they could reapply if the application is more specific to the 3 Parishes area and may wish to consider linking up with the existing Parkinsons Group to avoid duplication.</p> <p>d) 8 adult litter pickers, 4 children's litter pickers and 10 hi vis jackets would be purchased for the equipment library and provided on long term loan to Gobowen Litter Pickers.</p> <p>e) RM to look into possible storage sites for the litter pickers in Gobowen.</p> <p>f) MR and AB to make enquiries to see if there is a similar need for litter pickers in Weston Rhyn which could be supplied on a similar long-term loan basis.</p> <p>g) St Martins Youth Club (£500) is approved</p> <p>h) Funding for Gobowen Foodbank (£500) is approved.</p>
10.	<p>Partnership survey responses video Link to be sent to Partners.</p>
11.	<p>School Savers discussion HN proposed that IE conducts a review of the School Savers scheme.</p> <p>It was agreed that IE conducts a review into the School Savers scheme and feedback to the whole partnership.</p>
12	<p>Business Directory</p> <p>An update from the Means Business Group to say the Business Directory is being stopped as there has been little uptake and the funding available for this in the budget will be allocated to the Means Business grants.</p>
	<p>AOB None</p>
	<p>Date and time of next meeting 7pm Wednesday 28th April 2021</p>