

**Partnership Meeting Minutes
Wednesday 30th June 2021 7pm
Zoom meeting**

In attendance: Haulwen Nicholas (HN), Glenn Pennington (GP), Angela Bright (AB), Rob Macey (RB), Polly Smith (PS), Maggie Rowlands (MR), Mark Jones (MJ), Sue McGavin (SMc), Paula Pugh (PP), Laurel Roberts (LR)

Item No	Item
1.	<p>Welcome and Apologies</p> <p>HN welcomed everyone to the meeting</p> <p>Apologies from Steve Davenport, Neil Graham, Sylvia Dyke</p> <p>The meeting was Quorate</p>
2.	<p>Declaration of items for any other urgent business</p> <p>No items for urgent business</p>
3.	<p>Declaration of interest in any item on the agenda</p> <p>No declarations of interest</p>
4.	<p>Minutes of the previous meeting</p> <p>No comments on the minutes</p> <p>The minutes were agreed.</p>
5.	<p>Chairs Report</p> <p>The report had been circulated.</p> <ol style="list-style-type: none"> 1) Twitter account has been closed as it wasn't being used 2) Everyone agreed chairs delegated responsibility spend remain at £500

	<p>3) Thirzah Deakin starts as Community Development Officer from 5th July 2021. July she will be working 3 days a week, August 4 days a week (but has two weeks holiday), September she will be full time. This will be reviewed around February when she will reduce her hours to resume her work at the Quinta.(2 days Quinta 3 days 3PBL but this will be reviewed closer to the time) But this will align with when we will have less work as we come to close the partnership. She will be with us until end December 2022. HN and LR are doing an induction with her next week. If all requests can currently come through us until she is familiar with her role. Would there be any issues if the Quinta opened early? Confirmed that Thirzah is not needed to return to Quinta before February, and may be later. They are also aware of her taking this role so we can work together on this going forward.</p> <p>4) HN wanted to say thank you from all the partnership to Paula Pugh who it is her last day today – to thank her for all her help and support and wish her good luck in the future.</p> <p>Paula left the call</p> <p>5) Irene and Sarah have now finished working for 3PBL</p> <p>6) New volunteers – we have 1 person who is interested so far. And it was agreed to invite them to the next partnership meeting to determine from both sides if this could be a person suitable as a partner.</p> <p>7) HN and SMcGavin to check if we need to do anything further on legacy.</p> <p>8) School savers – an email has been sent to fair share to ask for their close down proposal as they can't deliver anything now until 2022 and the email vote the partnership agreed to this next step.</p>
6.	<p>Questions about the Financial Report</p> <p>No questions</p> <p>The financial report was noted.</p>
7.	<p>Any update from 3PBL staff and Qube</p> <ul style="list-style-type: none"> • Qube are open and holding social groups again (but quite small about 15 twice a week, with people from 3PBL coming) • Qube's - telephone befriending is continuing – Laurel is happy to come to H&W meeting to discuss it for 3PBL • Dial-a-ride is quiet

8.	<p>New Grant applications and evaluation forms</p> <p>None</p>
9.	<p>Community equipment library</p> <ul style="list-style-type: none"> • Agreed that HN to contact SD (chair of St Martins centre) to determine if the centre would be happy to continue to run this going forward. Contract may need revising so we can fully understand how often it is used and ask the centre to advertise it and have reporting from the centre on a regular basis. (Not used because of COVID) • Crockery email – agreed that we would look at adding these to equipment library
10.	<p>Should next meeting be face to face</p> <p>Agreed the July meeting would remain on zoom. HN to investigate with TD if we can hold the AGM in September face to face (possibly Weston Rhyn Church)</p>
11	<p>Weston Rhyn Institute</p> <p>Request for help</p> <p>Since request has come in volunteers have stepped into roles at the institute</p> <p>If we can find the contact, we'll explain it's not something we can help with.</p>
12	<p>Local Trust Annual Connect event 29th -30th October 2021</p> <p>3 people can attend – Glenn and Maggie have expressed interest. Will ask TD if she would like to attend.</p>
13	<p>Gobowen station</p> <p>Update from MR and RM – partnership agreed to proposal to do a 6-month payment holiday on the Gobowen station loan.</p> <p>Qube asked that the station send their request in writing and then they will process.</p> <p>MR and RM will have a 3-monthly review with the station going forward.</p>
14	<p>Participatory budgeting</p> <p>The majority of the partnership were in agreement that this looked like an interesting idea and a way to spend our underspend in the final years. To remain an idea for consideration when we've confirmed our underspend.</p>

17	<p>Underspend discussion</p> <p>Agreed that the year 6 underspend (which we had requested in last meeting to be drawn down to the grants budget) to remain with local trust until we have had further discussions.</p> <p>Agreed that the current year 7 underspend to date (approximately £24,000 Qube to confirm exact figure) – to request a variation from Local Trust that the underspend in each area be allocated to the Big Grants budget.</p> <p>HN to discuss with Qube how we can have a regular underspend update (forecast)</p> <p>At next meeting discuss H&W projects in detail with whole partnership so we can determine what projects will or will not go ahead and from there have a better indication of the underspend.</p> <p>Also, can we investigate if we are allowed to pay MMM up front for the year or even 6 months so it can continue post 3PBL – although we'd be closed some partners would be prepared to continue monitoring this going forward. Sue McGavin to investigate what's possible</p> <p>All partners to go away and process the information and come back with ideas for next meeting. (Any questions contact HN)</p>
16	<p>AOB none</p>
15	<p>Date and time of next Partnership meeting – last Wednesday of the month at 7pm – 28th July 2021, 25th August 2021, 29th September 2021, 27th October 2021, 24th November 2021.</p>