

Partnership Meeting Minutes

Wednesday 27th October 2021

Attendance: Haulwen Nicholas (HN), Glenn Pennington (GP), Sylvia Dyke (SMD), Polly Smith (PS), Robert Macey (RM), Angela Bright (AB), Steve Davenport (SD), Tim Edwards (TE)

1	Welcome and apologies for absence Maggie Rowlands, Laurel Roberts, Tiz Deakin, Mark Jones Absent: Neil Graham,
2	Declarations of items for any other urgent business St Martins Centre
3	Declaration of interest in any item on the agenda St Martins PC expressions of Interest – GP & SD
4	<p>Minutes of the previous meeting</p> <p>Matters arising</p> <ul style="list-style-type: none"> - Please complete and return Partnership review asap please. - Gobowen station loan – HN spoke to Henry, still no clear answer but the impression is they don't want to take the payment holiday, HN had given them a deadline of 29th October 2021 to make the decision. However, it turns out they've not had payments taken for 2 months, so HN needs to go back to Key Fund. They would appreciate help and advice with making the building more community accessible and help with grants etc. - School Savers update -TD to give schools a deadline. - Community equipment library update – photos taken and items being offered. <p>St Martins Centre – Steve has resigned as chair of St Martins Centre due to issues with the accounts. Dose not effect 3PBL – 3PBL has full transparency with all our money and grants due to full traceability and evaluation forms via our processes and our LTO is audited by Local Trust a couple of times a year. We have due diligence processes in place, HN will help devise a response for the press in case it's necessary, but that all questions are to be directed to St Martins.</p> <p>SD – trustees are not accepting his resignation. They are trying to sort out access to accounts, bank statements for last 6 years. The accounts do not appear to have been audited but this is a matter for the St Martins centre to verify.</p> <p>GP – Are there any concerns about the equipment library?</p> <p>HN – Everything on the list is there. Aiming to distribute contents of the equipment library before the end of the year.</p>
5	<p>Chair's report – HN</p> <p>In communication with Alison about joining partnership. Will attend the November meeting and see if she can commit to it.</p> <p>Should we look for more partners as we are winding down?</p> <p>SMD – doesn't seem right to get anyone else on board so late in the project.</p>

	<p>Partnership agreed we will not request any new partners on board going forward, Alison will be our last consideration.</p> <p>HN presented the Countdown clock – this includes the deadlines that we need to be working towards and decisions that need to be made before Christmas.</p> <p>Propose a meeting for December to talk about Means Business and My Money Matters. – Partnership agreed and date to be confirmed (8th Dec suggested)</p> <p>We need to make decisions about underspend.</p> <p>Need to make final decisions about 2022 budget, how we use the underspend, station loan repayments, allocate funds etc.</p> <p>Focus on delivering well the things we've got commissioned and planned.</p> <p>Before Christmas 2021 we need to agree which are the projects we wish to commission for 2022, and these will then be our last commissioned projects.</p> <p>Partnership agreed on this approach.</p> <p>Deadline for EOI March – give time for questions, match funding etc.</p> <p>All grant applications in by May 2022, need time to spend the money, get the evaluations and feedback.</p> <p>PS Do we need to bring the deadlines closer?</p> <p>TE Local trust will want the money spent – we don't want to hand money back.</p> <p>RM Dates seem ok as long as everyone understands that and sticks to it. Will we need Expressions of Interest?</p> <p>SMD Can we send these dates out to all Parish clerks so they have the dates.</p> <p>HN Bring the deadline for EOI forward to February, leave the grant deadline for May.</p> <p>All in agreement.</p> <p>Propose extra meeting 8th December – TD to email all to check</p>
6	<p>Questions about the Financial report</p> <p>No questions, all ok.</p>
7	<p>Community Development Officers report</p> <p>TE has been in touch with Angus too</p> <p>SMD OsNosh & Qube have received funding to continue the meals delivery.</p>
8	<p>Budget update including underspend HN please refer to the document for the full +details</p> <p>Potentially have ~£55k available for grants including last year's underspend, for this year's grant budget – this is for 2021.</p> <p>Current EOI's are unlikely to be paid out this year, however we can ring fence the money requested, with clear deadlines and a release date if application isn't complete/successful.</p> <p>2022 £11k allocated to grant budget.</p> <p>Additional underspend for 2021 estimated ~£16-£20k dependant on decisions made in coming weeks.</p> <p>2022 Underspend ~£32-£50k estimated. (Saving due to staff changes and projects that have been closed).</p> <p>Money available to spend on projects, other areas, or grant budget. Decisions need to be made so we know what money we've got to spend in our communities.</p> <p>GP very clear document.</p> <p>PS If lots of grants will that be more work, will we need more staff.</p> <p>HN – we will need to consider this it will be dependent on the situation, how many days TD can still do etc – but we have got the funding for staff.</p> <p>RM & HN want to encourage people to apply for funding for the communities.</p> <p>HN Main reasons for underspend are Covid and staffing. Finding out if can pay upfront for the continuation of some of the services.</p>
9	<p>Update on Health and Wellbeing projects</p> <p>Without MR & TD an email update to be sent out and update next meeting.</p>
10	<p>Health and Wellbeing proposal</p> <p>OsNosh – monitoring to see if we want to continue with the project.</p> <p>Shropshire RCC</p>

	<p>Desire to do some things around mental health. Need to start to see which of these projects we want to continue looking into to make a final decision next month. HN overview of documents RM concern that the community choir would be a difficult short-term project. PS any sort of training is good – beneficial and leaves legacy GP Happiness training reaches the schools and benefits all the children, impact, investment for the future. SMD All seem worthwhile, how to gauge if there would be enough uptake to make any of them viable. Gives a wide variety PS / HN Going into schools and workplaces have a captive audience. AB we need to reach the young men. SMD might need to go to workplaces outside of our areas – the larger firms that employ lots of local residents. PS Choir takes a long time to set up. WR choir stopped because not enough people going. We do have choirs in our parishes – orthopaedic choir. HN choir seems to be difficult, remove from the list. Investigate more for the next meeting. Find out if heads up can happen. Get more details about the creative projects. Investigate which businesses have mental health first aiders, how much interest there would be. Next steps Partnership agreed that the mental health projects seem a good idea and would like to progress with: Mental health in schools – find out if schools interested and confirm costs for next meeting so we can commission this before Christmas Mental Health in the workplaces – put together a plan of companies in 3PBL area to target and work with so we can commission the work. Leaflets to larger companies to encourage them to do this (we shouldn't fund these but make them aware particularly about young men), determine if any more SME's outside of area that have large workforces from our areas who we could encourage to be part of this.</p>
11	<p>New grant & Expression of interest applications for review in the meeting St Martins Parish Council Recreation and sports site adjacent to St Martins school GP left call as declared an interest SD recognises he should declare an interest too, could leave or could stay to answer questions. PS reminded it had been discussed before and easier to discuss with interested members not there. SD left the call. HN not quorate – will need to do an email vote after the meeting. Getting the football club back to St Martins Long term aim to bring a range of sporting facilities for the community. Questions about who the facilities will be accessible for. PS happy to proceed to application and grant offer with the same constraints as usual – on securing match funding. TE Difficulty as a relatively small contributor to a large target, it may take longer than Dec 2022 to secure the rest of the funds. PS as the budget include a project manager? Can we fund that? Check with Maggie & Rob & Mark if they are in agreement to proceed.</p> <p>If they are in agreement invite St Martins PC to apply, asking questions re who has access, time frames, other funding etc. and if 3PBL part funding the project Manager in 2022 would be a better way to release these funds, considering out time constraints.</p>

	<p>Weston Rhyn Primary School SD & AB Think its an excellent idea PS keen to be the partnership rep SD a legacy project in itself GP Good idea, agree with it. All in favour for next phase – PS to be the partnership rep</p> <p>TE Be prepared if other schools come in with other similar ideas.</p>
12	<p>List of outstanding expressions of interest and latest status Gobowen track Heads up – SYA Weston Rhyn Trust - Rec Oswestry Mens Shed – delay and reconsideration question</p>
13	<p>List of enquiries for grants and expression of interest for partnership to be aware of St Martins Toddler group – next month Weston Rhyn Parish Council – Chirk Bank Defib Greenshoots St Johns coffee morning SD Defibs – we need to give out the information of how to access them and use them. No point them being there if they can't be accessed. HN wont be 3PBL responsibility to do this, but we could look into helping to get the information out.</p>
14	<p>Events proposal Document outlining all the different suggestions and costs. All in agreement that the Triathlon is not an option. Village fun day GP concerned that it would be difficult to find suitable people in each village. SD starting to work on something for the Jubilee in St Martins.</p> <p>Panto is a big commitment and a lot of work to take on. As is an Eisteddfod. HN we could put out to the parishes if anyone is wanting to run a talent show, event, village fun day, panto etc. Out to papers and village magazines</p> <p>Partnership agreed we will not organise an event but instead encourage organisations and the communities to apply for grants. Next steps – contact some of the interested organisations such as Moreton Hall to see if want to apply for a grant and also put out to key people in the communities. Advertise to our communities via social media, village magazines, Advertiser and Shropshire star with clear guidance on last date for applications (May 2022) and when event will need to be completed by (end September 2022) so we can get evaluation forms back.</p> <p>Legacy Trees – all in agreement no trees to be planted in the villages as plenty of free trees available, and someone has to look after a tree.</p> <p>Benches – partnership agree to two benches in each village – costs and bench options to be provided for next meeting. SMD Gobowen are keen for a few more benches. PS Weston Rhyn can accommodate them. Will need some costings and options – not just the purchase cost. HN suggest we look at 2 benches in each village, TD to contact Parish clerks, look at costs etc ready for the next meeting.</p>

	<p>GP what about a lamppost as well as bench? If in a dark area some light around it would be good. If got money left over at the end.</p> <p>HN & PS – difficult with connecting to electrics etc.</p> <p>Agreed to review with Parish Clerks first about locations for benches and if Parish councils happy to take these on.</p> <p>Look to have a commemorative plaque on each bench.</p> <p>HN – Have the Parish Councils looked at Christmas lights for the villages?</p> <p>SD – great idea</p> <p>Look into prices, options, who is responsible for them etc.</p> <p>HN feels like it's a light, bright legacy to leave in the villages. If there's an amount of money left at the end.</p> <p>All in agreement to investigate this for next meeting.</p> <p>Artwork in Villages</p> <p>HN has been asked if in current circumstances an art piece is the right thing?</p> <p>TE a participatory piece of art with community input and value may be better appreciated.</p> <p>SMD Ironworks may do something with the children</p> <p>HN do we approach the ironworks to commission something?</p> <p>SD Chris Stokes – local artist</p> <p>PS in the schools, children are involved, school look after them.</p> <p>All in agreement that we want to something in the schools and costs to do this, artwork to stay in the schools as a legacy. Investigate for next meeting including chatting to schools.</p>
15	<p>Christmas meal and Dec meeting proposal and 2022 meetings</p> <p>TD to email all about the 8th December</p> <p>Enthusiasm for a meal – somewhere with a menu to cater for special dietary requirements and suitable location.</p>
16	AOB
17	<p>Date and time of next Partnership meeting – last Wednesday of the month at 7pm, <i>24th November 2021.</i></p> <p>Proposed extra meeting 8th December 2021</p>