

St Martins Centre

Overton Road, St Martins, Oswestry, Shropshire, SY11 3AY

Tel: 01691 770204 Email: smartinscentre@mail.com

3 Parishes Big Local Equipment Store request

Requesting organisation:

Responsible person:

Contact details:

Storage details:

Item required	Collection date/approx.pick up time	Return date/approx. return time
Condition on collection	Condition on return	Comments

Insurance details:

- I acknowledge that St. Martins Centre, Three Parishes Big Local and Oswestry Community Action cannot be held responsible for any loss, damage or injury whilst this equipment is on loan to me.
- I will make every effort to transport this equipment safely and securely to minimise the risk of injury to anyone or damage to the equipment.
- I will make every effort to store the equipment safely and securely to minimise the risk of injury to anyone or damage to the equipment.
- I will only use the equipment for the purpose for which it is intended.
- **PLEASE NOTE OUR INSURANCE DOES NOT COVER THIS ITEM AS SOON AS IT LEAVES ST. MARTINS CENTRE.**

Requested by: Signed.....

Date.....

Print.....

Received by: Signed.....

Date.....

Print.....