

Partnership Meeting Minutes

27th January 2021

Zoom meeting

Present: Haulwen Nicolas (HN), Maggie Rowlands (MR), Glenn Pennington (GP), Sylvia Dyke (SMD), Angela Bright (AB), Sue Heard (SH), Polly Smith (PS), David Boyce (DB), Robert Macey (RM), Paula Pugh (PP), Cath Greenfield (CG).

Item No	Item
1.	<p>Welcome and Apologies</p> <p>Apologies were received from Mark Jones, Sue McGavin</p>
2.	<p>Declaration of items for any other urgent business</p> <p>MR – Our Bigger Story</p> <p>MR – Climate Emergency</p> <p>PS - Evaluations</p>
3.	<p>Declaration of interest in any item on the agenda</p> <p>None</p>
4.	<p>Minutes of the meeting held on 25th November 2020</p> <p>Matters arising</p> <ul style="list-style-type: none"> • Get Wet Get Swimming Scheme – PP had received a quote for the swim ropes which was valid up until 28th February 21. SH advised that anyone who borrowed equipment from the Equipment Library needed to have the appropriate insurance. • TNS Youth Clubs – Gill Jones had been emailed by CG regarding the offer made by the Partnership for additional funding for other youth clubs in the three parishes. <p>It was agreed that:</p> <ol style="list-style-type: none"> a) PP would make further enquiries into the appropriate insurance for the lane ropes b) CG to forward the response from Gill Jones to SH and PS. c) The minutes of 25th November 2020 were agreed,
5.	<p>Chairs report (HN)</p> <p>The Chair outlined the future aims of the Partnership raised the following points:</p> <ul style="list-style-type: none"> • Irene Evison (IE) and Sarah Gilder (SG) had been taken on as a temporary resource to look into the 3 Parishes Big Local contracts. The Be a Better Fish contract needed to be put in place as soon as possible and others needed to be

	<p>renewed, as well as new ones being implemented for the new plan.</p> <ul style="list-style-type: none"> • The Partnership needed to focus in due course on prioritising any work PP and CG would need to do and any support that may be required, and IE is doing a review of this currently • The Co-ordinator job description would follow on from the tasks above. • A review of the grants process would then follow. • Partners were asked to pass on to the Chair details of any prospective new partners or volunteers. HN is planning to approach these people once the above tasks are completed. • The Community Plan covered the next 2 years and there needed to be some prioritisation. The Plan could be extended if necessary and delivery wasn't necessarily confined to 2 years. • A review of the processes and admin filing system was needed. • Partners would need to decide what legacy would look like. This would also link into new/existing contracts. • A decision would need to be made on the money from Gobowen Station although this could be parked for the time being. <p>It was agreed that:</p> <ol style="list-style-type: none"> IE & SG would contact the relevant Partners about contracts. Partners pass on details of anyone they think may wish to join the Partnership to HN by 14th February 2021.
6.	<p>Questions about the Financial Report</p> <ul style="list-style-type: none"> • PP informed the Partnership that £500 had been committed to the St Martins Foodbank, but that it was no longer needed. • A deposit had been paid in advance for venue hire for the Big Try. However due to the pandemic the event would not be going ahead, Qube financial team are awaiting the return of the deposit. • The end of year accounts were being prepared by Qube <p>It was agreed that;</p> <ol style="list-style-type: none"> The £500 committed spend to St Martins Foodbank is brought back into the 3PBL account. The Financial Report was noted.
7.	<p>Update from 3PBL staff</p> <p>There was none.</p>
8.	<p>Update on any recent grant applications</p> <ul style="list-style-type: none"> • £1,000 to schools approved via email by the partners prior to the meeting – brief update from SMD/SD/MR on how we will do monitoring of outcome. <p>Schools had been asked to provide feedback on how the funding had been used. The schools had been delighted to receive the funding.</p> <ul style="list-style-type: none"> • Pre-Christmas grant applications – PP/CG to update if we have received any new information <p>There was no update at this time.</p> <ul style="list-style-type: none"> • New grant applications – PP/CG to update if had any enquiries and if any Partnership support is required <p>PP advised that a new application had been received from Lyn Byrne, St Martins Litter Picking Group for funding to purchase litter pickers and other associated items. The</p>

	<p>Partnership discussed whether the litter pickers and other items should form part of the Equipment Library so that they may be used by groups throughout the 3 Parishes.</p> <p>It was agreed that:</p> <ol style="list-style-type: none"> a) An additional 10 adult and 5 child litter pickers would be purchased for the Equipment Library together with adult and child high vis jackets. b) SH would look into the cost of purchasing high vis jackets printed with ‘Sponsored by Three Parishes Big Local’ and liaise with PP and CG c) HN, PP and CG would discuss the wording of the response to Lyn Byrne, St Martins Litter Picking Group. d) The decision to award £1000 to each school (£4000 in total) was formally recorded.
9.	<p>My Money Matters update (SMD)</p> <p>SMD informed the Partnership that Karen Williams (KW), Citizens Advice, had delivered her quarterly report to the My Money Matters group for the period September to November 2020 and highlighted the following points;</p> <ul style="list-style-type: none"> • KW had had the highest number of clients in any previous quarter. • KW had been able to bring in over £500,000 through outcomes into the Three Parishes over the course of the project and aimed to achieve in the region of one million by the end of the project. • Applications for benefits were taking a long time to process. • There had been no increase in debt in the area, but there was a current halt on evictions and a temporary increase in Universal Credit of £20 per week, however both of these are coming to an end soon. If changes were made by the Government it could translate into debt and other issues for Three Parishes residents. • The loss of the increase in Universal Credit of £20 per week would amount to a loss of £18 million within Shropshire. • SMD had emailed Citizens Advice (CA) following the My Money Matters meeting to discuss the phasing out of support towards the end of the contract on 21st March 2022. CA advised that they would begin to phase out the support and advise people in the area from September 2021. • There was a wish to continue the My Money Matters project and many people within the three parishes were dependant on KW. • The current cost of the service is £33,000 a year. <p>The Partnership discussed the possibility of funding the My Money Matters service passed the expiry of the current contract in March 2022.</p> <p>It was agreed that;</p> <ol style="list-style-type: none"> a) SMD would contact Citizens Advice Shropshire to find out the cost of extending the current contract until the end of 2022. b) A press release would be made re the £500k outcomes achieved through the 3 Parishes Big Local My Money Matters project (PP).
10.	<p>Review of Groups and Chairs</p> <p>It was agreed that the review of groups and chairs would carried forward to the April Partnership meeting.</p>
11.	<p>AOB</p> <ul style="list-style-type: none"> • My Bigger Story - MR had met with Angus McCabe and had discussed whether 3 Parishes Big Local would take part in Our Bigger Story. • Climate Emergency – MR asked whether Three Parishes Big Local should declare

	<p>a climate emergency.</p> <ul style="list-style-type: none"> • Grant evaluations – PS asked whether there were any outstanding grant evaluations. CG replied that she would be reviewing the grant evaluations next week. <p>It was agreed that;</p> <ol style="list-style-type: none"> a) MR would upload the My Bigger Story document to Slack b) The partnership agreed to participate in My Bigger Story c) Angus McCabe would be invited to attend the February Partnership meeting and is given a 15-minute agenda slot. d) Partners were invited to respond to PP within the next two weeks if they were interested in taking part in the My Bigger Story diary. e) An item asking whether the Partnership should declare a climate emergency is added to the February Partnership agenda. f) CG to update the February Partnership on grant evaluations.
12	<p>Date of the next meeting</p> <p>It was agreed that></p> <ol style="list-style-type: none"> a) Partnership meetings would be held at 7pm on the last Wednesday of the month and the dates would be circulated (CG) b) Date of the next meeting 7pm Wednesday 24th February 2021