

Partnership Meeting Minutes

Wednesday 9th October 2019

St Martins Centre

Attendance: Nick Heard (NH), Sylvia Dyke (SMD, Maggie Rowlands (MR), Polly Smith (PS), Sue Heard (SH), Neil Graham (NG), David Boyce (DB), Irene Everson (IE), Laurel Roberts (LR), Catherine Greenfield (CG) and Bridget Laraway (BL)

Item No	Item
1.	<p>Welcome and Apologies</p> <p>Apologies were received from; Glenn Pennington, Haulwen Nicholas, Pat McGuinness, Angela Bright, Steve Davenport and Paula Pugh.</p>
2.	<p>Declaration of items for any other urgent business</p> <p>Qube overhead costs</p>
3.	<p>Declaration of interest in any item on the agenda</p> <p>There were none</p>
4.	<p>Minutes of the meeting held on 18th September 2019</p> <p>Matters arising</p> <ul style="list-style-type: none"> • Agenda item 4 Action 10; County Councillor Mark T Jones should also be sent a letter from the Chair re the My Money Matters project outcomes. • IE advised that there was a new Local Trust journalist who was looking for stories to publicise. • LR informed the Partnership that a date had been set for the Qube and the Partnership to meet of 18th November at 2pm. • BL offered to attend the November Health & Wellbeing meeting (if required) to provide clarity on the School Saver Club next Steps report. <p>It was agreed that;</p> <ul style="list-style-type: none"> • The minutes of the meeting held on 18th September were agreed. • IE to copy in PP and SMD on communications regarding the My Money Matters publicity item. • The Partnership/Qube meeting date is published in the Weekly Update.
5.	<p>Chairperson's report (NH)</p> <p>Actions taken with the chair's delegated financial responsibility</p>

	<p>NH advised that an additional £112 to Qube Arts had been agreed.</p> <p>NH had written a letter in response to an email to the Partnership regarding the recent high rate of suicides in the 3 Parishes area. SH added that the December meeting of the Health & Wellbeing Group would be open to all Partners. Sonia from Shropshire Psychological Therapies had been invited to speak, but details were yet to be confirmed.</p> <p>NH would raise the issue of suicides at the Open Meeting.</p>
6.	<p>Community Plan update</p> <p>IE updated the Partnership that Year 6 of the Community Plan would be going ahead and that a further Community Plan focusing on Legacy would need to be written for the following years once the financial situation had been determined and agreed.</p>
7.	<p>Financial Report</p> <p>The financial report was noted.</p>
8.	<p>Grant Panel</p> <ul style="list-style-type: none"> Grant Panel examples document <p>The Partnership discussed a number of approaches to grant panels.</p> <p>It was agreed that;</p> <ul style="list-style-type: none"> Grant decisions did not necessarily need to take place at every Partnership meeting. BL to look at the pattern of grant applications over a year and consider quarterly deadlines for grant applications. A press release about the grants given by Big Local is submitted to the Advertizer.
9.	<p>Grant applications</p> <ul style="list-style-type: none"> Oswestry Men's Shed <p>BL advised that the lease for the next 5 years had been agreed and that the funds had been released.</p>
10.	<p>Terms of Reference</p> <p>NH advised that the Terms of Reference of each of the groups should include publicity and that it is included as a standard item on every agenda.</p>
11.	<p>Partnership Review</p> <p>CG to chase the outstanding Local Trust forms to be completed by Partners.</p>
12.	<p>Partnership SLA/LTO</p> <p>It was agreed that this item be carried forward.</p>
13.	<p>Partnership diversity</p> <p>It was agreed that Partnership diversity is discussed following the outcomes of the Legacy workshop on 26th October 2019.</p>
14.	<p>Alternative Partnership meeting structures</p> <p>It was agreed that Partnership meeting structures are discussed following the outcomes of the Legacy workshop on 26th October 2019.</p>
15.	<p>AOB</p>

	LR circulated a list of Qube overheads and staff costs per hour. The Partnership noted the approach that Qube uses for charging overheads.
16.	Date of next meeting <ul style="list-style-type: none">• 23rd October – Open Meeting at St Johns Church, Weston Rhyn• 27th November – Partnership meeting – Gobowen (tbc)