



Partnership Meeting Minutes
Wednesday 27th November 2019

St Martins Centre

Attendance: Nick Heard (NH), Sylvia Dyke (SMD), Polly Smith (PS), Sue Heard (SH), Neil Graham (NG), David Boyce (DB), Steve Davenport (SD), (Haulwen Nicolas (HN), Pat McGuinness (PM) Laurel Roberts (LR), Paula Pugh (PP), Catherine Greenfield (CG) and Bridget Laraway (BL)

| Item No | Item |
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| 1. | <p>Welcome and Apologies</p> <p>NH thanked SH for opening up St Martins Centre for the meeting at short notice. Apologies were received from; Glenn Pennington, Angela Bright, Irene Evison, Robert Macey and Maggie Rowlands.</p> |
| 2. | <p>Declaration of items for any other urgent business</p> <p>There were none</p> |
| 3. | <p>Declaration of interest in any item on the agenda</p> <p>PS and PM declared an interest in item 10 (g). SMD and LR declared an interest in item 13. SD declared an interest in item 11 (h).</p> |
| 4. | <p>Minutes of the meeting held on 9th October 2019</p> <p>The minutes were agreed.</p> <p>Matters arising;</p> <ul style="list-style-type: none"> NH thanked everyone involved in the Open Meeting on 24th October. 20 members of the public had attended. NH and SH had attended a positive meeting with the Qube trustees and it would be good if more Partners could meet with the Trustees more often, possibly every 6 months. NH had provided a statement about communications to be added to the Terms of Reference for each group. The grant panel deadlines would be set for the 15th of November, March, June and September. The dates would be published including on Facebook. |
| 5. | <p>Chairperson's report (NH)</p> <p>NH and the Vice Chairs had had a productive meeting to discuss the style of meetings and it would be great if they had more meetings.</p> |

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| | NH had attended an event to learn what people were doing about incorporation from a legal point of view, which he would like to add to a future Partnership meeting. |
| 6. | <p>Community Plan update</p> <p>The first payment for Year 6 had been received on 1st November. NH has reviewed the draft of the one year document and will discuss with HN & PM before approving.</p> |
| 7. | <p>Financial Report</p> <p>£5,444 remained unspent at the end of Year 5 which will be returned to Local Trust. . The Year 6 Community Plan had asked for £174, 000.</p> |
| 8. | <p>My Money Matters funding</p> <p>SMD advised that a new contract with the Citizens Advice Bureau (CAB) was needed, but that they could only contract for a year due to the 1 year budget agreed. The My Money Matters group had discussed the future requirement.</p> <p>It was agreed that;</p> <ol style="list-style-type: none"> a) The My Money Matters group investigate funding options and come back to the Partnership with a proposal. b) The Partnership agreed the contract with CAS for year 6. |
| 9. | <p>Grant Panel</p> <ul style="list-style-type: none"> • Grant Panel examples document <p>The Partners discussed the different grant panel options. SD suggested that a Meet the Neighbours Scheme could be adopted.</p> <p>It was agreed that; the quarterly grant decision system would be used for the time being.</p> |
| 10. | <p>Grant applications</p> <p>BL updated the Partnership, St Martins Guides and Brownies had agreed to share a 70 seater coach rather than hire two separate vehicles.</p> <p>PS left the room whist the decision on Weston Rhyn Village Institute was made.</p> <p>It was agreed that;</p> <ul style="list-style-type: none"> • The funding for the St Martins Guides and the St Martins Brownies coach hire is agreed. • Funding for the Girls on the Run was agreed. • The Big Grant for Weston Rhyn Village Institute was agreed. |
| 11. | <p>Expressions of Interest</p> <p>Oswestry Rugby Club – The Partnership asked for a breakdown of where participants lived.</p> <p>Weston Rhyn Bowling Club – the Bowling Club leased the land from Weston Rhyn Village Institute.</p> <p>It was agreed that;</p> <ul style="list-style-type: none"> • Oswestry Rugby Club are invited to submit a full application to include information on how many people from the 3 Parishes as a proportion |

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| | <p>participate in the club. NH and SH to act as moderators and speak to the rugby club. A decision on how much of the total funding applied for will then be taken.</p> <ul style="list-style-type: none"> • The Weston Rhyn Bowling Club application would be considered again once a lease for the land was in place. They were invited to submit a stage 2 application. |
| 12. | <p>Alternative Partnership meeting ideas</p> <p>The Partnership felt that they should retain a level of formality, however several alternative options were discussed. It was important that everyone's voice was heard.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • The Chair of the Partnership meetings would rotate between the Chair and the two Vice Chairs. • The Chair and Vice Chairs would agree the focus of the non grant panel meetings. • Email conversations should include all Partners and the 'Reply to All' should be used when responding to an email thread. • The option for less formal meetings on occasion should be retained. |
| 13. | <p>LTO/Partnership SLA (carried forward from 9th October).</p> <p>NH advised that there were still a few things in the Service Level Agreement which needed to be ironed out. LR agreed that further discussion was required.</p> |
| 14. | <p>AOB</p> <p>There was none.</p> |
| 15. | <p>Date of next meeting</p> <ul style="list-style-type: none"> • Wednesday 15th January 2020, St Martins Centre • 26th February 2020 • 25th March 2020 – to include the grant panel decisions. |