

**Gobowen Pavilion**

Attendance: Nick Heard (NH), Pat McGuinness (PM), Sue Heard (SH), Angela Bright (AB), Sylvia Dyke (SMD), Neil Graham (NG), Glenn Pennington (GP), Polly Smith (PS), Clare Babbs (CB), Paula Pugh (PP) and Bridget Laraway (BL).

Item	
1	<p><b>Welcome and Apologies for absence.</b>            NH welcomed everyone to the meeting and reminded Partners that they are working in the interests of the Three Parishes area.            Apologies had been received from Maggie Rowlands, David Boyce and Laurel Roberts</p>
2	<p><b>Declarations of items for ‘any other urgent business’.</b>            NH advised that he had publicity information for Big Local Connects to distribute.</p>
3	<p><b>Declaration of interest in any item on the agenda</b>            There were no declarations of interest in any item on the agenda.</p>
4	<p><b>Minutes of the meeting of 30<sup>th</sup> January and matters arising</b>            The minutes were confirmed as a true record of the meeting.</p> <p><i>Matters arising:</i></p> <ul style="list-style-type: none"> <li>• NH advised that he hadn’t attended the ‘Making Projects Happen’ learning cluster.</li> <li>• BL advised that she had contact Local Trust regarding the event costs and they had confirmed that a formal budget variation request was not required in this instance.</li> <li>• Budget for Whole System Consultation event. BL had looked at the Partnership costs budget and advised that there was insufficient budget remaining to cover this event. Partners agreed to cover any costs higher than the £750 grant that had been received from Our Bigger Story from the Communications budget.</li> </ul>
5	<p><b>Chairperson’s report</b></p> <p>a. Chair’s delegated financial responsibility.            NH reported he had not used his delegated financial responsibility since the last Partnership meeting.</p> <p>b. Report from Matt Leach visit            NH gave an update on Matt Leach’s visit to the area and thanked Partners for their support during the visit. Matt had visited Gobowen School Saver club, had coffee at Gobowen Station, visited Weston Rhyn Institute and Ifton School followed by a light lunch at St Martins Centre. Matt had raised the issue of continuation planning for Partnership members and suggested that all Partnerships should be looking at recruiting younger members. Partners discussed this and agreed that it should be considered.</p> <p>c. Village Consultation events            BL confirmed the dates and proposed times of the Village Consultation events:            Saturday 27<sup>th</sup> April 10:30-12:30 St Martins            Tuesday 30<sup>th</sup> April 15:30 – 18:00 Gobowen            Thursday 2<sup>nd</sup> May 10:30 – 15:30 Weston Rhyn</p>

	<p>d. 14<sup>th</sup> March event – Time for a change consultation event NH gave an update on this event which will be co-hosted by Angus McCabe and team from Our Bigger Story. The first part of the meeting will be led by Angus and will focus on the mapping the change that has happened in this area. NH confirmed that the event will centre on what will happen in our areas. The second part of the meeting will be introducing ideas for the future and getting opinions. NH confirmed that Our Bigger Story will be filming the whole event.</p> <p>e. Legacy NH advised that he had spoken to RM and been advised that the broader Ifton School project was to be considered at a meeting taking place sometime this week. Primarily the consideration is about housing but they are going to consider the mixed use and capturing interest. GP commented that the Parish Council has been involved in this for some time and asked for clarification in terms of what the involvement of Three Parishes Big Local would be. NH advised that part of the legacy plan could be to invest some of the Big Local funding into the business units. NH also advised that he is meeting Enterprise development manager Matt Potts on 22<sup>nd</sup> March and advised that a meeting of the Legacy group should take place soon. NH asked Partners to consider other projects that the Partnership could invest in that would make income in the long term for Legacy.</p>
6	<p><b>Measuring Change – Opportunity to work with Local Trust</b></p> <p>CB had forwarded details of an opportunity to work with Local Trust on measuring change. PP had tried to find out more information – the timescale, the cost to the Partnership and the time commitment needed from each area but Local Trust couldn't provide this information at this stage. CB volunteered to find this information out and forward to PP.</p> <p>PP advised that Local Trust are holding events across the country but want between two and four people from any Big Local area that wants to be involved to attend. GP asked PP to send him the details.</p> <p>Partners discussed the opportunity to be involved and agreed not to go ahead due to the commitments that have already been made to other projects.</p>
7	<p><b>Financial Report</b></p> <p>BL had circulated a copy of a financial report in advance of the meeting. Key information from the report:</p> <p>Total Budget Year 5   £163,323.00 Balance from Y4       £31,746.00</p> <p>Total funds available for Year 5: £195,069.00</p> <p>Balance of funds to invest as at 19/2/19 is £55,896.00</p> <p>NH advised that all Qube staff, including PP &amp; BL have been awarded a 3% pay rise from 1<sup>st</sup> April.</p>
8	<p><b>Event details</b></p> <p>a. 11<sup>th</sup> May Event – The Big Try SH gave an update on the arrangements so far for the 11<sup>th</sup> May event and advised that the H &amp; WB group are meeting on Tuesday to make further progress. St Martins school sports hall and swimming pool have been booked for the event. The event will take places from 11am – 4pm, swimming from 2pm – 4p only. Partners are asked to be available from 10am. Exhibitors confirmed are Love 2 dance, Pyjamadrama, Fencing, Art, Archery and TNS. Competitions will be colouring competition for children, photography competition for all ages, decorate a gnome competition for Community groups. SH noted that advertise will be aimed at all age groups to encourage adults without</p>

	<p>children to come along. A minibus was suggested and SH noted that this had been provided at our first Community Event but nobody used the service. It was discussed and agreed that PP would look into the possibility of a minibus for this event.</p> <p><b>b. Volunteer Celebration event – Saturday 8<sup>th</sup> June</b></p> <p>SH advised that the Venue, meal and disco are all booked. Partnership members are welcome to attend 'plus 1'. SH confirmed that this will be an awards night for volunteers. CB asked if the school saver club volunteers will be invited. SH advised that they will probably be invited to a separate event – possibly lunch at the Venue and a football match.</p>
9	<p><b>Big Grants Scheme</b></p> <p>a. <b>Oswestry Men's Shed Expression of Interest</b></p> <p>A copy of this document had been circulated in advance of the meeting. Partners discussed the application and considered the following points:</p> <ul style="list-style-type: none"> <li>• The funding that they have received from Three Parishes Big Local previously</li> <li>• Their geographic location, and the membership numbers from the Three Parishes Big Local area.</li> <li>• Other potential sources of funding, including Awards for all.</li> <li>• Funding part of a project vs funding a full project</li> </ul> <p>The Partnership recognised that this is a good project that would widen the appeal of the Men's Shed. It was agreed that they should be invited to submit a full application.</p> <p>PM volunteered to lead the appraisal; NH and PS volunteered to support.</p>
10	<p><b>School Saver Clubs funding 2019/20</b></p> <p>Details of a meeting with Fairshare Credit Union on 19<sup>th</sup> February and the costs of providing support to the School Saver clubs had been circulated in advance of the meeting.</p> <p>Partners discussed the value of the School Saver clubs in the area and the various levels of support being provided within the schools involved.</p> <p>It was noted that Fairshare had provided a cost of £5,725 and suggested that Three Parishes Big Local actually fund £6,318 which will include a 10% mark-up.</p> <p>CB noted that the Partnership should check Qube's rules for commissioning and confirm whether or not two quotes need to be obtained before the work can be awarded to Fairshare.</p> <p>NH proposed that the funding goes ahead for another twelve months and that Fairshare are paid £6,000 for continued support. Seconded by PM. GP abstained from voting. All others in favour.</p> <p>NH continued to explain the long term proposal and the potential for this project to be supported beyond the next 5 years. PP commented that she currently goes to the St Martins School Saver club every Monday to provide support. Partners confirmed that support for the next 2 or 3 years should be discussed as part of the development of the new community plan.</p>
11	<p><b>Evaluation Assessments</b></p> <p>a. Resuscitation Manikins This was carried forward as MR wasn't at the meeting.</p> <p>b. Kings Cake House Community Chest</p>

	<p>PS had reviewed this project and commented that it was a simple, successful project with no process issues.</p> <p>c. Weston Rhyn Institute GP advised that he had reviewed this and had sent comments to BL for the last Partnership meeting. BL advised that she had shared GP's comments and a copy of the folder with NH and NH confirmed that no further action was needed.</p> <p>d. Chirk Bank Community PS had reviewed this evaluation folder and confirmed that it was a straightforward project that had delivered what it had set out to do.</p> <p>e. Gobowen Youth FC NH had reviewed this evaluation. He noted that the project was fine but the amount of information and detail that had been provided for the evaluation was poor. The photographs in the evaluation had no captions so it was difficult to review them in the context of the project. Partners agreed that grant applicants should be asked to provide captions / explanations for any photographs submitted with evaluations. It was also agreed that there should be the facility for the date that the evaluation was completed to be added to the folder. GP commented that he took a short video of the project when the formal grant presentation took place.</p> <p>f. NG volunteered to review the Hengoed Defibrillator evaluation. NH volunteered to review the Croesoswallt Archery evaluation.</p> <p>BL commented that there were more than 10 evaluation folders outstanding for Partners to review. It was agreed that these need to be completed before the community plan review. BL to bring all outstanding evaluations to next Partnership meeting.</p>
12	<p><b>AOB</b></p> <p>a) NH distributed Big Local Connects leaflets giving details of the national Local Trust get together in September. Registration for the event opens in April.</p> <p>b) AB asked about the requirement for logos for the Walking Football grant. BL confirmed that they will need to be included on any publicity material. BL to email logos to Gill Jones at TNS Community Foundation.</p> <p>c) The first match for the walking football was confirmed as 11am on Tuesday 26<sup>th</sup> March. AB requested formal grant presentation takes place at 10:30am that day.</p> <p>d) SH asked BL to send her a Big Grants Expression of Interest form and a Business grant application form.</p> <p>e) SH advised that the Big Grants application form on the website was not the current version. PP / BL to update with current version.</p>

**Next Meeting:** Wednesday 27<sup>th</sup> March 7:30pm St Martins.