

Three Parishes



Weston Rhyn • St Martins • Gobowen

Partnership Meeting Minutes

Wednesday 20th May 2015 7:30pm All Saints Church, Gobowen.

Present: Nick Heard, Sue Heard, Ron Jones, Pat McGuinness, Bridget Laraway.

		Actions Agreed
1	<p>Apologies for absence were received from David Boyce, Angela Bright, Steve Davenport, Glenn Pennington and Andy Rimmer.</p> <p>Please note that the quorum for the Partnership was not met as there were fewer than 7 partners present.</p>	
2	<p>Declarations of interest. SH declared an interest in agenda item 8 – St Martins Guides Community Chest application.</p>	
3	<p>Minutes of the meeting of 22nd April 2015 and matters arising:</p> <p>a) BL advised that she hasn't yet heard back from Paul Squires.</p> <p>b) BL has sent follow up questions to Wheels to work and is arranging a meeting with Shropshire RCC to discuss.</p>	BL: Contact Paul Squires again.
4	<p>Chairperson's Report</p> <p>NH reported that he and SH had attended all three Annual parish meetings, given a verbal report at each meeting and left a written report with the clerk in each case. Handouts were also given out at each village. Attendance figures were approximately:</p> <p>St Martins - between 30 or 40 Weston Rhyn - 15 Gobowen – 15</p> <p>A discussion took place at the Weston Rhyn meeting about the delay in starting to spend the £1million and the reasons why the £1million could not just be divided up between the villages. Many groups mentioned Community Chest and gave thanks for grants.</p> <p>An attendee at the Gobowen meeting asked why Selattyn wasn't included when the programme is called 3 Parishes. David Lloyd replied that he had been involved at the start of the programme and the reason is that Selattyn isn't deemed to be a deprived area. NH replied that we were quite willing to accept applications from Selattyn as long as</p>	

	<p>there is an impact on the 3 areas. Andrea Broady (FAIRshare) attended 2 of the meetings and SH talked about FAIRshare at the Weston Rhyn meeting.</p>	
5	<p>Co-ordinator Report BL had circulated a written report in advance of the meeting. Main points and discussion:</p> <p>a) Fairshare. This month's report was presented in the new format as requested at the April partnership meeting. Since the start of the service, 10 new members have joined (against a target of 100 for year 1) and 2 loans have been issued (against a target of 25 for year 1). NH suggested that the scheme may benefit from some leaflets that compare Fairshare's loans to the loan costs of other organisations.</p> <p>b) Carshare BL advised that the next steps are for her to contact the Highways depot and arrange installation. RJ suggested promoting carshare at the RJAH hospital – posters and leaflets. It was agreed that, once the signs were in place, we should arrange photo opp and press release. NH noted that the website front end could be improved. BL commented that we had put in a request for some wording to be changed but had not heard back from the website owners.</p> <p>c) Community Plan spending. Received since 1/9/14 £47,597 Spent since 1/9/14 £31,600</p> <p>RJ asked if the unspent funding that had not yet been claimed from Local Trust accrued interest. NH confirmed that it does.</p> <p>d) Gobowen Library Further to the information circulated with the agenda, BL reported that she had attended the public meeting about Gobowen Library on 19th May. The meeting was well attended – approx. 50 residents. Attendees were asked to work in groups to consider 3 issues:</p> <ol style="list-style-type: none"> 1. How could the library change to meet the demands of users? 2. What role could volunteers play in the future of the library? 3. What role could partners organisations and stakeholders play in supporting the library in the future? <p>BL is attending the next meeting of the project group on 11th June.</p>	<p>BL: Discuss leaflets with Fairshare.</p> <p>BL: Continue to progress.</p> <p>BL/ AR: Arrange promotion at RJAH.</p> <p>BL: Chase up website improvements.</p>

6	<p>Community & Youth Worker report</p> <p>AR's written report had been circulated in advance of the meeting. Discussion points:</p> <p>a) Weston Rhyn Youth Project SH advised that the Weston Rhyn Youth volunteers will receive cheques to pay their Insurance and Shropshire Youth Affiliation later this week. The next steps for them are to formalise the group with a constitution and set up bank accounts.</p> <p>b) First Aid courses Partners commented that people could have been made aware of, and asked to sign up for, the first aid courses during The Big Get Together on May 16th. It was agreed that raising awareness of this course is now a matter of priority. NH asked that AR advise him asap of the plan for promotion.</p> <p>BL confirmed that the details of the courses were included in all 3 village magazines currently being printed.</p> <p>It was agreed that future courses should be offered on a variety of days and times.</p>	<p>AR: Promote first aid course and advise NH of details.</p>
7	<p>Big Get Together Review</p> <p>Partners commented that it had been a successful event and thanked BL and AR for their hard work in organising it.</p> <p>NH thanked all the partners who were able to come along and support the event. He commented that the event was busy although he wasn't sure how many people had attended.</p> <p>Partners discussed making this an annual event rather than more frequent.</p> <p>Part of the Big Get Together had been the distribution of questionnaires – the left over questionnaires will be passed to partners to co-ordinate with community groups.</p> <p>NH asked the Communications group to draft a letter of thanks/ evaluation sheet for Andy to distribute to the attendees and follow up.</p>	<p>Comms Group : Draft letter.</p> <p>AR: Distribute and follow up responses.</p>
8	<p>Community Chest Applications.</p> <p>A decision was not able to be made on any application as the quorum had not been met.</p> <p>A community chest panel has been arranged for 11:30am on Friday 5th June. As many partners as possible are asked to attend to ensure that the quorum is met and decisions can be made. To date, 4 applications have been received.</p> <p>BL advised that one application from residents in Hengoed had a short timescale until the project start date. It was agreed that this should be e-mailed / posted to partners for feedback from all rather than wait until the community chest panel meeting.</p>	<p>Partners: Advise BL asap if you can attend community chest panel meeting.</p> <p>BL: Circulate application to partners for feedback asap.</p>

	<p>Two issues were discussed that have arisen in relation to Community Chest grants:</p> <ul style="list-style-type: none"> • will we accept more than 1 application from an organisation in any rolling 12 month period if the total is less than £500. • Fastrack process – say for grants £250 or under. <p>These will be added to the agenda for the Community Chest panel.</p>	<p>BL: Add to agenda for community Chest panel.</p>
9	<p>NILS A decision was not able to be made on how to proceed with the NILS project as the quorum had not been met.</p>	<p>BL: Add to agenda for next partnership meeting.</p>
10	<p>Volunteering Weekend This discussion was deferred until the July partnership meeting.</p>	<p>BL: Add to agenda for July meeting.</p>
11	<p>Supporting business / social enterprise. NH gave details of a meeting that NH, PM and BL had attended to discuss the way forward in supporting business. Further information about the meeting is available in the minutes which are being circulated separately. NH commented that one of his actions had been to apply for an UnLtd grant to get the venture going but he had been unsuccessful in his application and would contact CB and Paul Squires to discuss. The partnership discussed whether or not Big Local money should / could be used in the event that UnLtd was unsuccessful.</p>	<p>BL: forward minutes of business meetings to partners.</p> <p>NH: Discuss UnLtd grant with CB.</p> <p>BL: Add to agenda for July partnership meeting.</p>
12	<p>Community Plan review SH and BL advised that the June partnership meeting will be dedicated to reviewing the community plan to enable to application to be submitted for Year 2 funding. Documents will be sent out to partners 2 weeks in advance of the meeting that will require some action before the partnership meeting. NH asked that CB chair the meeting.</p>	<p>BL: Confirm with CB.</p>
13	<p>A.O.B. a) NH advised that Sue Schofield has resigned from the partnership due to too many commitments. It was agreed that NH would send a letter thanking Sue for her valuable contribution to Three Parishes Big Local. b) BL advised that an application had been submitted for The Bigger Picture media project and that we should find out by the end of the month.</p>	<p>NH: Write to SS.</p>

Next Meeting: Wednesday 24th June 2015. 7:15pm

Venue: St Martins – to be confirmed